



Mandatory Documents for Sales

The documents listed below are the minimum mandatory Checklist items for Sales transaction by United Realty Group Inc. Due to each transaction's unique characteristics, United Realty Group Inc. holds the right to request further additional mandatory documents to ensure the file's compliance with the State of Florida. Possible additional required mandatory checklist items may include but are not limited to additional addendums, compensation agreements, referral agreements, brokerage letters, real property sales disclosures, modification forms and more depending on the transaction. United Realty Group Inc. reserves the right to approve Disbursement Authorization Forms only on completed files that are compliant with State Laws. It is the Agent's sole responsibility to ensure all mandatory checklist items are uploaded into the checklist and are completely and accurately executed within a timely manner.

- **Residential Sale (Representing the Seller)**
 - Listing Agreement
 - Sales Contract
 - MLS Printout
 - Flood Disclosure
 - Disbursement Authorization Form
- **Residential Sale (Representing the Buyer)**
 - Exclusive Buyer Brokerage Agreement
 - Sales Contract
 - MLS Printout
 - Flood Disclosure
 - Disbursement Authorization Form
- **Residential Sale (Representing the Seller and Buyer)**
 - Listing Agreement
 - Exclusive Buyer Brokerage Agreement
 - Sales Contract
 - MLS Printout
 - Flood Disclosure
 - Disbursement Authorization Form
- **Sales Referral (Client not represented by URG)**
 - Referral Agreement



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- **Commercial Sale (Representing the Seller)**
 - Listing Agreement
 - Sales Contract
 - MLS Printout
 - Disbursement Authorization Form
- **Commercial Sale (Representing the Buyer)**
 - Sales Contract
 - MLS Printout
 - Disbursement Authorization Form
- **Commercial Sale (Representing the Seller and Buyer)**
 - Listing Agreement
 - Sales Contract
 - MLS Printout
 - Disbursement Authorization Form
- **Preconstruction/New Construction Sale
(Representing the Buyer)**
 - Sales Contract
 - Broker Registration
 - Exclusive Buyer Brokerage Agreement