



Mandatory Documents for Rentals

The documents listed below are the minimum mandatory checklist items for Rentals files by United Realty Group Inc. Due to each transaction's unique characteristics, United Realty Group Inc. holds the right to request further additional mandatory documents to ensure the file's compliance with the State of Florida. Possible additional required mandatory checklist items may include but are not limited to additional addendums, compensation agreements, referral agreements, brokerage letters, real property sales disclosures, modification forms and more depending on the transaction. United Realty Group Inc. reserves the right to disburse funds only on completed files that are compliant with State Laws. It is the Agent's sole responsibility to ensure all mandatory checklist items are uploaded into the checklist and are completely and accurately executed within a timely manner.

- **Residential Rental (Representing the Landlord)**
 - Listing Agreement
 - Lease Agreement
 - MLS Printout
 - Rental Disbursement Form
- **Residential Rental (Representing the Tenant)**
 - Lease Agreement
 - Compensation Agreement
 - MLS Printout
 - Rental Disbursement Form
 - Walkthrough Inspection Form
- **Residential Rental (Representing the Landlord and Tenant)**
 - Listing Agreement
 - Lease Agreement
 - MLS Printout
 - Rental Disbursement Form
 - Walkthrough Inspection Form
- **Rental Renewal (Same Landlord/Tenant Combo)**
 - Lease Agreement
 - Rental Disbursement Form



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- **Commercial Rental (Representing the Landlord)**
 - Listing Agreement
 - Lease Agreement
 - MLS Printout
 - Rental Disbursement Form
- **Commercial Rental (Representing the Tenant)**
 - Lease Agreement
 - MLS Printout
 - Rental Disbursement Form
- **Commercial Rental (Representing the Landlord and Tenant)**
 - Listing Agreement
 - Lease Agreement
 - MLS Printout
 - Rental Disbursement Form
- **Rental Referral (Client not represented by URG)**
 - Referral Agreement (Broker to Broker) OR Referral Invoice (Broker to Apartment Complex)
 - Rental Disbursement Form